

Client Information Form

客户信息表



So that we may offer a quote for our services, please complete this form in as much detail as possible for each location/division seeking individual certification.

请为每个需要认证的办公地点/部门尽可能详细地填写本表，我们将据此报价。

If completing this form electronically, type in the shaded areas () and the area will increase with typed information. For selecting the boxes () please click in the shaded area.

如果在电脑中填写本表，请在灰色区域 () 键入信息，灰色区域会随键入内容自动调整宽度。选择复选框 () 请点击灰色区域。

Company Name and Address : (Location #): 公司名称和地址 :	Contact Person: 联系人:	
	Title: 职位:	
	Telephone Number: 电话:	
Billing Address: 发票寄送地址:	Fax Number: 传真:	
	Email: 电子邮件:	
	Internet Address: 网址:	
Total Number of Employees at this Location using the Quality System: (Employees such as finance staff can be excluded.) _____ 本地点使用质量体系的雇员总数:(可不包括财务人员): Number of Production Shifts: 生产班数: Same Process on All Shifts? <input type="checkbox"/> Yes <input type="checkbox"/> No 所有班生产过程相同? <input type="checkbox"/> 是 <input type="checkbox"/> 否	# of Employees 1st Shift: 第一班员工数: # of Employees 2nd Shift 第二班员工数: # of Employees 3rd Shift 第三班员工数:	# of Non-Rotating Shifts: 不翻班员工数
Number of Sites to Register: 申请认证的地点数: Same Certificate? <input type="checkbox"/> Yes, please list additional sites on a separate sheet. <input type="checkbox"/> 是, 请附纸列出其他地点。 出具一张证书? <input type="checkbox"/> No, please complete this form for each location/division seeking individual certification. <input type="checkbox"/> 不是, 请为各个需要认证的地点/部门分别填写本表。		
Project Type: A. <input type="checkbox"/> Initial Registration B. <input type="checkbox"/> Change in Scope C. <input type="checkbox"/> Re-Certification 项目类型 A. <input type="checkbox"/> 首次认证 B. <input type="checkbox"/> 认证范围更改 C. <input type="checkbox"/> 重新认证 D. <input type="checkbox"/> Transfer of Certificate E. <input type="checkbox"/> Upgrade If B, C, D, or E, list Cert. No. _____ D. <input type="checkbox"/> 换证 E. <input type="checkbox"/> 升级 若选择B,C,D或E, 注明证书号 _____		

<input type="checkbox"/> ISO 9001:2000	<input type="checkbox"/> QS-9000	<input type="checkbox"/> TE Supplement	<input type="checkbox"/> AS 9100A Section 1	<input type="checkbox"/> AS9100A Section 2
<input type="checkbox"/> ISO 1348 _____	<input type="checkbox"/> EN 4600 _____	<input type="checkbox"/> MDD Annex _____	<input type="checkbox"/> ISO 9001:1994	<input type="checkbox"/> ISO 9002:1994
<input type="checkbox"/> ISO/TS 16949:2002	<input type="checkbox"/> TL 9000 Hardware	<input type="checkbox"/> TL 9000 Software	<input type="checkbox"/> TL 9000 Service	<input type="checkbox"/> Other _____

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SCOPE OF APPROVAL – Description of major products, processes, or service for which registration is sought (please be specific, as this description is the basis for the subsequent Certificate of Registration).

认证范围 - 申请认证的主要产品、生产过程或服务的描述 (请具体描述, 因为系描述将作为认证证书的基础)。

Audit Frequency 12-month 6-month **Anticipated Date of Registration** _____
 追踪审核频率 12个月 6个月 希望认证时间

Primary Language Spoken: **Office** _____ **Manufacturing Facility:** _____
 主要语言: 办公室 制造工厂:

Additional Language(s) Spoken:

其他使用语言

MANAGEMENT SYSTEM INTEGRATION

管理体系综合

The Quality Management System shares common elements with another management system (e.g. 14001)

质量体系是否与其他管理体系共享某些要素(如 ISO14001) Yes No
 是 否

Identify Shared Elements:

识别的共享要素:

Are shared system elements compatible: Yes No (IF NO EXPLAIN):
 共享的要素是否相容: 是 否(若否, 请详述):

FOR QS-9000, TE SUPP. and TS 16949 ONLY:

仅用于 QS-9000, TE SUPP 和 TS16949:

Is this location design-responsible? 此地点是否进行设计? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> 是 <input type="checkbox"/> 否	Are other company locations design responsible? <input type="checkbox"/> Yes <input type="checkbox"/> No 公司的其他地点是否进行设计? <input type="checkbox"/> 是 <input type="checkbox"/> 否 If yes, please list location(s): 若是, 请列出这些地点: Is the design location certified <input type="checkbox"/> No <input type="checkbox"/> Yes, certified by 设计地点是否经过认证 <input type="checkbox"/> 否 <input type="checkbox"/> 是, 由谁认证
Are you a Tier 1 Supplier? 您是一级供应商么? <input type="checkbox"/> Yes <input type="checkbox"/> 是 <input type="checkbox"/> No <input type="checkbox"/> 否	If yes, to which automakers do you supply? 若是, 您是哪家汽车制造商的供应商? <input type="checkbox"/> Chrysler Supplier Number _____ <input type="checkbox"/> 克莱斯勒 供应商编号 <input type="checkbox"/> Ford Supplier Number _____ <input type="checkbox"/> 福特 供应商编号 <input type="checkbox"/> GM Supplier Number _____ <input type="checkbox"/> 通用 供应商编号
Have you used a consultant? <input type="checkbox"/> Yes <input type="checkbox"/> No 您用咨询公司么? <input type="checkbox"/> 是 <input type="checkbox"/> 否	If Yes, who? 若是, 请注明哪一家?

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How did you hear about ITS Intertek Testing Services Services?您从何知道 ITS Intertek Testing Services 的?		
<input type="checkbox"/> Another Company	<input type="checkbox"/> Consultant	<input type="checkbox"/> Magazine
<input type="checkbox"/> Seminar	<input type="checkbox"/> Other – Please Specify _____	
<input type="checkbox"/> 其他公司	<input type="checkbox"/> 咨询公司	<input type="checkbox"/> 杂志
<input type="checkbox"/> 研讨会	<input type="checkbox"/> 其他-请说明	
Form Completed By: 填表人:	Title: 职务:	Date: 日期:

Office Use Only 仅供 ITS 内部填写

<p>Check which, if any, of the following “additional” factors apply and explain. Use additional pages if necessary. 若有以下增加的因素情况, 请选择并说明. 如需要可另附纸.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Complicated logistics (multi-site) <input type="checkbox"/>复杂的物流系统(多场地) <input type="checkbox"/> Interpreter required <input type="checkbox"/>需要翻译 <input type="checkbox"/> Very large site for number of employees* <input type="checkbox"/>特大场地* <input type="checkbox"/> Highly complex processes* <input type="checkbox"/>高度复杂的生产过程* <input type="checkbox"/> High number of unique activities* <input type="checkbox"/>多项特殊活动* <input type="checkbox"/> Multi-shift activities <input type="checkbox"/>多班制 <input type="checkbox"/> Large number of processes* <input type="checkbox"/>多种生产过程* <input type="checkbox"/> Large Scope <input type="checkbox"/>特大业务范围 <input type="checkbox"/> Combination of hardware, software, process and service <input type="checkbox"/>硬件、软件、生产过程和服务兼有 	<p>Check which, if any, of the following “subtracting” factors apply and explain. Use additional pages if necessary. 若有以下增加的因素情况, 请选择并说明. 如需要可另附纸.</p> <ul style="list-style-type: none"> <input type="checkbox"/> High % of employees doing the same simple tasks* <input type="checkbox"/>多数员工从事相同简单的劳动* <input type="checkbox"/> Organization is not design responsible <input type="checkbox"/>本组织不负责设计 <input type="checkbox"/> Some elements of the standard (section 7) do not apply <input type="checkbox"/>标准(第 7 项)的某些要素不适用 <input type="checkbox"/> No/low risk product/process* <input type="checkbox"/>无/低风险产品/生产过程* <input type="checkbox"/> Repetitive Processes* <input type="checkbox"/>重复性生产过程* <input type="checkbox"/> Limited scope of registration <input type="checkbox"/>有限的认证范围 <input type="checkbox"/> Prior knowledge of the system <input type="checkbox"/>以对体系有认识 <input type="checkbox"/> Mature QMS <input type="checkbox"/>成熟的质量管理体系(QMS) <input type="checkbox"/> Process involves a single general activity* <input type="checkbox"/>生产过程涉及单一的常规活动*
<p>*When compared to “regular” organizations for the sector *和同业一般情况比较</p>	
Account Manager: 客户经理:	
Client I.D. No: 客户号码:	